

LUR Service Contract Review Summary Report - DSPD SFY 2008 - FOCUS Form

'Rate Based Contracts - Open Ended'

Form Content Updated 9/12/2007

Sample Size: _____

Division: Division of Services for People With Disabilities

Reviewer(s): _____

Provider Name: _____

Provider # _____

Review Location(s): _____

Compliance Ratings: Y = Yes; N = No; N/A = Not Applicable

Review Date: _____

Contract #(s): _____

Service Type(s): _____

LUR Issues to Consider in Reporting DIRECT Hours Provided:

	Compliance? (Yes / No / N/A)			Comments
	Yes	No	N/A	
No S/V/H included				Major _____ Significant _____ Minor _____
No Training Included				Major _____ Significant _____ Minor _____
No Professional Consultant hours included				Major _____ Significant _____ Minor _____
Hourly Supports not included & ties to 520's				Major _____ Significant _____ Minor _____
Contracted hours ties to IBWS net Absentee Factor				Major _____ Significant _____ Minor _____
Providers are not supposed to SUBTRACT hours from the contracted part of the LUR when a client is absent from a residential program UNLESS the client has exceeded his or her absentee factor.				Major _____ Significant _____ Minor _____
Net Direct hours ties to Payroll				Major _____ Significant _____ Minor _____
Paid hours less: S/V/H & training = net hours available for DIR				Major _____ Significant _____ Minor _____
Site ties to DIR Mgt controls				Major _____ Significant _____ Minor _____
Could this be equal to how 520s' print out?				Major _____ Significant _____ Minor _____
Timecard signatures				Major _____ Significant _____ Minor _____
Electronic timecards tied to payroll (run parallel)				Major _____ Significant _____ Minor _____
Supervision Hours included in DIR?*				Major _____ Significant _____ Minor _____
Support Staff included in DIR?*				Major _____ Significant _____ Minor _____
*=Estimated Indirect hrs; approved & documented				Major _____ Significant _____ Minor _____
* Properly trained Indirect or Admin staff doing certain DIRECT support activities MAY be allowed per adequate documentation after DSPD approval.				Major _____ Significant _____ Minor _____
Private Pay & other non-DSPD Adj				Major _____ Significant _____ Minor _____

Review Summary: